



ACCOMPLISHMENTS

2011-2012

For the Annual General Meeting (AGM) of the
Independent Business Specialty Interest Group (IB SIG)

- Our official name is: Independent Business (IB) Specialty Interest Group (SIG) (of RPNAO) as written in the by-laws.
 - The By-laws are completed, our logo developed, and our interest group's information is incorporated into the RPNAO's website under the membership tab
 - NEI (Nursing Education Initiative) through the Ministry has additional coverage for IB nurses for continuing education.
 - CNO annual registration form: the choices re nursing employment positions, uses "Other" category, but does not differentiate between nurses in IB or those working as employees and our group is advocating to have the form altered – when you fill in your form and pay CNO please type in Independent Business and specifically what your business is.
1. **September 2011:** Emailed 1st edition of Welcome Package which includes our By-laws and various business educational updates to members
 2. **October 2011:** we placed an advertisement in RPNAO Journal Magazine (Fall Issue)
 3. **November 2011:** Professional Incorporation (bidding on proposals)
 - a. If you wish to incorporate through CNO
 - b. First pay a fee
 - c. Fill out forms
 - d. Your business must be vetted
 - e. Pay annual fee
 4. **January 2012:** Membership card now shows lettering 'IB SIG' with name as a designation which advises facilities and clients that you run your own business, are legitimate and have liability protection
 5. **January through July 2012:** CNSA (Canadian Nursing Students Association) connected with them to have them elect an Ex-Officio member to our executive board which will:
 - a. Educate them and ourselves towards independent business alternatives for current students looking to plan their futures.
 - b. Mutually become aware of what issues need to be addressed on both sides
 - c. Educate RPN students as to what the future may hold for them if they choose to run an independent business
 - d. Educate them as to what IB SIG is and our mentorship programme

Unfortunately, no response to all emails
 6. **February 2012:** participated in WIN "Working in Nursing Study" www@utoronto.ca Re:
 - a. nurses working for nurse staffing agencies, nursing resource teams, and or multiple employers in any health-care sector
 - b. employees who frequently work alongside nurses working for nurse staffing agencies, nursing resource teams, and or multiple employers in any health-care sector

7. **March 2012:** Created and designed 2 Banners advertising IB SIG and how to start a business to take to conferences
8. **March 2012:** attended RN's IPNIG conference in Windsor - Pearls and Perils to
 - a. be educated at their workshop
9. **April 2012:** attended NEFCA (Nurses Entrepreneurial Foot Care Assoc) in Kitchener to
 - a. promote IB SIG, how to run an Independent Business
 - b. advocate in promoting continued RPN recognition in Independent Business
 - c. educate concerning our mentorship programme and
 - d. discuss CNO Standards of Practice specifically those which reflect on the Fact Sheet for Independent Business and therefore help meet College of Ontario Reflective Practice
 - e. network, get to know our colleagues and inform them of who we are and what we are accomplishing and see if we can work together on issues ie. Insurance and OHIP coverage
10. **April 2012:** Janette, developed and distributed our "Practice Issue Questionnaire" to IB SIG members via email and all attendees at NEFCA and is currently assessing the results
11. **April 2012:** Hicks Morley and IB SIG interaction working to clarify the position/stand of CNO in their attitude of Nurses in Independent Business and – sale of products to clients and/or gain from such by Nurses in IB/IP. Counter information and confirmation along with letter from Ruth Ruttan and Assoc. and all nurses in Ontario 2007.
12. **June 2012:** CNO: is upgrading the IP/IB Fact Sheet and numerous of us answered their survey and will be stakeholders
 - a. Fact sheet incorporates and reflects to 5 standards
 - b. Consent, Documentation, Confidentiality, Professional Misconduct (Privacy and Conflict of Interest), Therapeutic Nurse Client Relationship
 - c. Advertising, Selling and Endorsement
13. **June/July 2012:** developed and created the advertisements and invitation for web and email for IB SIG AGM. Hope you liked it.
 - a. RPNAO has linked IB SIG and the AGM on their website
 - b. Worked with Manny Moniz as the speaker for AGM and to be included on his website www.mannymoniz.com and his newsletter T.E.N. (The Entrepreneurial Nurse) Professional Business Development for Entrepreneurial Nurses
 - c. Worked with Ruth Ruttan & Associates to be linked to her website
14. **September 2012:** Contributed to RPNAO Education & Scholarship Fund
15. **Worked with RPNAO to advertise/promote SIG groups in;**
 - a. RPNAO Journal Magazine
 - b. RPNAO Membership renewal letter via email "membership provides you with valuable benefits", I am advocating to have an additional statement concerning the SIG groups, educating on the benefits of belonging to an appropriate group.
 - c. Sadly we may not have an interactive or members only area on RPNAO's website as RPNAO has very strict internal policies regarding what type of information is posted on their website and controls must be in place. Therefore, we'll be working towards hosting our own website which can be addressed direct or via a link on IB SIGs RNAO site.
 - d. Working with RPNAO to update/modify their membership form;
 - i. On-line
 - ii. Specific section for SIG groups
 - iii. Automatic letter of advertisement of new member joined emailed to President of appropriate group